



UNIVERSITY OF NOTRE DAME
Office of Human Resources

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Notre Dame, Indiana
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Website www.hr.nd.edu

May 22, 2009

Dear Notre Dame Staff Members,

Thank you for your participation and support of ND Renew, a project to review the position structure for all non-faculty positions and to benchmark with external organizations from which the University recruits talent. With your assistance, we have received virtually all Position Questionnaires (PQs), which completes the first phase of the project. Mercer, our human resources consultant, has been reviewing the PQs and is currently preparing a recommendation for University review and approval. Further communication will be distributed to campus later this Fall. For additional information including FAQs, please visit <http://renew.nd.edu>. You may also contact *askHR* at 631-5900 or email renew@nd.edu with any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Robert K. McQuade".

Robert K. McQuade
Associate Vice President of Human Resources

RKM:mb